



# Emma Boys

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## Education

**University of Oregon**  
B.A. in Digital Arts  
Computer Information  
Technology minor  
June 2017

## Experience

### Design + Marketing Assistant

Oct 2019-Present  
CommsChoice Group

Design and creation of sales and marketing materials for Australian telecom company CommsChoice as well as various administrative duties as assigned. Utilization of problem-solving and time-management skills to complete projects within deadlines.

### Graphic Designer

May 2017-Aug 2019  
FBC Eugene

Working with department leads to design and illustrate materials for a range of print and digital media and promotions at First Baptist Church of Eugene. Creatively problem-solving to make quality work and prioritizing tasks to produce quality work in set time frame.

### Communications Team Lead

Sep 2016-Jun 2017  
CCF

Leading a small team in promoting the identity and message of Collegiate Christian Fellowship (CCF). Strategizing and executing branding solutions, designing a variety of print media, and maintaining social media presence across multiple platforms including Facebook, Instagram, and Wordpress.

## Freelance

### Digital Administration + Design

Nov 2017-Present  
An Oregon Cottage

Graphic design work, social media content creation, and search engine optimization as well as assisting with various duties as assigned for cooking, gardening, and lifestyle blog An Oregon Cottage.

### Pinterest Strategies Support

Nov 2017-Present  
Front Porch Ideas and More

Assisting in weekly tasks and strategies for Pinterest for the blog Front Porch Ideas and More.

## Skills + Software

Design	Social Media	Wordpress
Illustration	Illustrator	Mailchimp
Lettering	Photoshop	Hubspot
Branding	InDesign	Microsoft Suite